



**Gigabit Broadband Voucher Scheme
Supplier Bulletin #62
8th October 2021**

Staffordshire Top-Up

We are pleased to confirm that the Staffordshire Top-Up is live as of Friday 8th October 2021.

This means you will be able to submit new projects and request vouchers for any published projects that include a Staffordshire Top-Up element. Projects suspended pending go live of the Staffordshire Top-Up will be re-published by BDUK on 19 August 2021.

Voucher Pause in East Sussex

In the previous Supplier Bulletin (#61) we provided details of the temporary pause to voucher eligibility in Phase 1 and Phase 2 Project Gigabit procurement areas. Please note that in East Sussex (Lot 16), vouchers will be paused on 15 July 2022, not 8 April 2022 as previously indicated.

Vouchers are non transferable

There has been an increase in the number of requests for a voucher to be transferred to a new beneficiary after the voucher has been issued. As per the Terms and Conditions (below) vouchers are non transferable.

Supplier T&Cs:

11.5 Vouchers cannot be amended in respect of the applicable Beneficiary or Premises once Issued by the Authority.

Beneficiary T&Cs:

7.1 UK Gigabit Vouchers are not transferable to other beneficiaries or properties.

Once a voucher is issued, it is with the understanding that the beneficiary will reside in the premises long enough for the installation of the gigabit capable service to be completed.

Therefore in circumstances such as these, the issued voucher must be cancelled and a new voucher is to be requested for the new named beneficiary. This new request will be subject to the eligibility criteria that is in place at that time and can't be honoured against previous voucher schemes or criteria.

Please note that as stated in the terms and conditions, it is the supplier's responsibility to ensure all relevant beneficiaries understand the requirements placed on them by the Beneficiary Terms and Conditions.



Evidence required when validating voucher requests

For business vouchers (SME, Sole Trader, Charity etc) we require specific information and evidence in order to issue the voucher. It is strongly recommended that suppliers instruct beneficiaries on how to validate correctly, as this will avoid vouchers being disputed and they can therefore be issued more quickly.

See the table below that specifies what the beneficiary needs to provide in each scenario:

Beneficiary type:	Validate voucher as:	Additional Information required:	How to submit the evidence:
Residential	Resident	N/A	N/A
Sole Trader	Sole Trader	UTR (Unique taxpayer reference) Number	The beneficiary must provide their UTR number as an attachment on official HMRC documentation (it can be a copy of a letter or screenshot of their HMRC account with the full details). We will not accept the UTR number in a different format, since there isn't another method available to check the validity.
Business	Business	Company Registration Number	The beneficiary must enter their company registration number in the 'company number' box on the form. Please note: If the checks against this business show a different premise, then the beneficiary will be expected to provide additional proof of trading from this address.
Partnership	Business	VAT Number	The beneficiary is to enter this information into the 'company number' box on the form and specify what type of number it is (instead of a company registration number). For example: VAT XXXXXX For example: Charity XXXXX Please note: If the checks conducted show a different premise, then the beneficiary will be expected to provide additional proof of trading from this address.
Farm	Business	VAT Number	
Charity	Business	Charity Registration Number	

In addition, this is a reminder that if a dispute is raised against a voucher please:

- Respond directly to the ticket raised with the required information.



- Ensure the appropriate evidence is provided within the dedicated time period (5 working days). Otherwise the voucher will be cancelled.

As a reminder, the Supplier Terms and Conditions can be found at the following link -

<https://gigabitvoucher.culture.gov.uk/for-suppliers/tcs/>

For a broader overview of BDUK's work, please also see this webpage:

<https://www.gov.uk/guidance/building-digital-uk>

The Digital Connectivity Portal here:

<https://www.gov.uk/guidance/digital-connectivity-portal>

Other useful information and updates can be found here:

<https://www.gov.uk/guidance/resources-for-communications-network-providers>

If you have any questions about the Scheme please contact us using the Support function when signed into the website.